# Barnburgh & Harlington Parish Council

**Minutes of the Parish Council meeting held on Wednesday 10th April 2019, in the Village Hall, Barnburgh at 7.00pm.**

**Present: Parish Councillors**-Cllr T Heptinstall,(Chair)Cllr Roper.Cllr G Heptinstall, Cllr Pick,CllrLeah,Cllr Richards

**Parish Clerk**- J Talbot

**Ward Councillors**-Cllr Ransome

**Public**-0

**238/06/19-Chairman’s reminder of the Council’s expectations for the audio or visual recording of the meeting.**

**239/06/19 - Apologies for absence**

Parish Cllr Wright

Apologies accepted by the Parish Council.

**240/06/19–Declarations of pecuniary, non-pecuniary, personal and prejudicial interest**.

None were declared.

**241/06/19-Public participation**

No members of the public attended the meeting.

**242/06/19 – Exclusions**

None were noted.

**243/06/19– Previous Meeting**

The minutes of the meeting held on Wednesday 10th April were agreed as a true record and duly signed by the Chair.

**244/06/19To receive information on the following ongoing/issues matters and agree further action where necessary.**

**1-To receive details from the SYP Crime and Incident Report** – **Clerk no report received**

Incident reported from the allotments from Cllr Roper. Clerk to email NPT Sergeant

**2-To agree the final letter to DMBC regarding the boundary allocation by DMBC**.

Chair requested Cllr Ransome’s email address to send the completed letter.

**3-To receive an update regarding the website and agree any actionCllr Pick.** Action from the internal audit considered. A list of documents that are required to be on the website will be circulated to all Cllrs and missing documents to be added as advised.

**4- To receive information relating to the Barnburgh Pond and agree action**.

All agreed to a meeting for the Friends of the pond to be arranged for Sunday 14thJuly meeting at 10am at the pond. Clerk to advertise the meeting on social media and in the Parish.

Clerk to undertake research regarding funding to support the group.

**5-To agree the position of the benches that are funded by the Marr wind farm.**

Two to be located at the Pinfold ,two at the cemetery with a further three benches to be allocated, oneto Mill lane offset the Trans Pennine trail,the pit top area in front of the plaque and the Transpennie trail .Clerk to send letter to DMBC, Environment Agency and Barnsley MBC confirm we have permission to position the benches.

**6 -To receive an update regarding the carnival and agree action.**

An update from the day received. Despite the weather the carnival went ahead. Quite a lot stall holders didn’t turn up. Update from the carnival committee on finances to be received in due course.

**7-To receive an update on the parking situation on Church lane on football match days.**

The Chair updated the meeting, a walking group turned up on the same day as match day, filling the car park.The football team confirmed it wasn’t an ongoing problem. **Remove from the agenda.**

**8-To receive an update from the football team to paint the container and agree action**

No further information received.

**9-To receive information on the lighting survey for the recreation ground and agree action.**

Ongoing quote for the lighting survey presented by Cllr Roper to replace the LED lighting for the MUGA. All agreed to further quotes.Cllr Roper to follow up.

**10-To receive information about Bella Wood and the security of the gate to prevent fly tipping.**

Ongoing Cllr Roper to follow up with the owner.

**245/06/19.Financial Matters**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Payments to be approved** | **Payee** | **CqNo.** | **Amount inc** | **VAT** |  |
|  |  |  |  |  |  |
| Clerks May -Salary  |  | Bp | £626.66 |  |  |
| Clerks May -Expenses |  | Bp | £73.07 |  |  |
| Village caretaker May salary |  | BP | £286.39 |  |  |
| PAYE | HMRC | 573 | £67.40 |  |  |
| Pension Payments | SYPA | 574 | £125.00 |  |  |
| Test grave digging | Hammertons | BP | £100.00 |  |  |
| Clerks Membership | SLCC | 575 | £83.00 |  |  |
| Skips for cemetery  | Rapid Skips | BP | £85.00 |  |  |
| Playarea repairs | DMBC | BP | £210.00 |  |  |
| Internal Audit  | D.Brown | 576 | £165.00 |  |  |
| Carnival Insurance  | ProAktive | BP | £152.60 |  |  |
| Parish Insurance  | Zurich | BP | £721.34 |  |  |
| Electric flood lights  | Scottish power | DD | 97.75 |  |  |
| **Payments**  |  |  | **£2,793.21** |  |  |
| **£10.00 refund from Zurich to be claimed** |  |  |  |  |
|  |  |  |  |  |  |
| **Bank Reconciliation** | **Community account** |  |  |  |  |
| Opening Balance  | **27,483.88** |  |  |  |  |
| Total Receipts  | £465.00 |  |  |  |  |
| Total Payments  | £1,433.87 |  |  |  |  |
|   |   |  |  |  |  |
| **Closing Balance**  | **26,515.01** |  |  |  |  |
|   |   |  |  |  |  |
|  |  |  |  |  |  |
| **Account Balances** | **Balance** |  |  |  |  |
| Community sa | £14,031.55 |  |  |  |  |
| carnival Account  | £0.03 |  |  |  |  |
| Current Account  | 26,515.01 |  |  |  |  |
| **Total all accounts**  | **£40,546.59** |  |  |  |  |
|  |  |  |  |  |  |
| **Description /Income**  | **Amount**  |  |  |  |  |
| Precept  | £14,620 |  |  |  |  |
| Allotments  | £500.00 |  |  |  |  |
| Carnival transfer  |   |  |  |  |  |
| Cemetery | £265.00 |  |  |  |  |
| Other  | £20.00 |  |  |  |  |
| VAT Reclaim. |   |  |  |  |  |
| Interest. | 4.69 |  |  |  |  |
| **Total**  | **£15,410** |  |  |  |  |
| **Loan repayments**  |   |  |  |  |  |
| April  | 2.072.49 |  |  |  |  |
| October  |   |  |  |  |  |
| August  |   |  |  |  |  |
| February |   |  |  |  |  |
| **Total** |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

 |  |

Further Invoices received for tree cutting and Cllr Roper for the telephone box paint. The Clerk completed cheque no.577, 578.

**246/06/19.To consider information relating to the financial year end and consider procedures financial moving into 2019/20**

Cllr Richards and Leah to be added to account on a view only basis if possible view to support with finances. Clerk to approach the bank.

Clerk to complete bank mandate paperwork for the next meeting

Consider the internal auditors report and the action plan compiled,All agreed to a 6 month review and to work on the recommendations over the 6 month.

**247/06/19. To compete the Annual Return 201819**

1. To approve the annual governance statement.

Cllrs to be mindful of the internal auditors report when signing and considering the governance statement.

2. To approve the accounting statements.

3. To consider the Internal Auditors report 2018/19 and agree action.

|  |  |
| --- | --- |
| **248/06/19.To consider a tree inspection and agree action.**The Chair confirmed he had no response from the DMBC, The Parish Council need to establish what trees are the responsibilities of the Parish Council.The Clerk to email Doncaster council about their inspection service. Requesting the cost of a tree survey. Cllr Leah brought details of a tree inspector, Clerk to contact to establish a cost.**249/06/19.To receive information regarding the Allotments and agree action.*** Dogs on the allotments-consider the allotment rules, dogs can allowed but on leads.
* Notice boards to update allotment holders-All agreed to a quote for £500 from community workshop for a notice board.
* Request from a plot holder- PC to clear the vacant plot of buildings.-another plot holder might use the glass Parish Council to approach.

**250/06/19. To consider the grapevine’s future and agree action.**Parish Council to add to the church magazine, Clerk to email parish office for further details. |  |
| **251/06/19. To consider and decide upon the following planning applications:*** **19/0120/FUL-Barnburgh Fishing Lakes Ludwell-**Erection of extension to existing garage to form larger ancillary garage to form larger ancillary building(without compliance of condition 6 of planning application **13/01192/FUL)**
* **19/01316/PD-**18, Doncaster Road, Harlington DN5 7HT-use part of existing shop as coffee shop.
* **19/00942/FUL**-29, Belvoir Ave, Barnburgh-Erection of conservatory with internal and external alterations.
* **19/01046/TPO**-17,Barnburgh Hall Gardens-Consent to remove one large secondary branch to natural target pruning**.(Exempt work)**
* **19/00986/FUL-**Land of Fox Lane, Barnburgh-Erection of a detached dwelling.

**252/06/19. To receive the following planning decisions/information** – **Clerk*** **18/02968/FUL-**The Cobblestones, High Street Barnburgh-Erection of two storey side extension, new roof to existing garage and erection of the new boundary wall.

 **Granted** * **19/00460/FUL-**1, Hall Cottage, Hall Street, Barnburgh-Erection of single storey pitched roof extension to the rear following demolition of the existing conservatory and extension.

**Granted*** **19/00427/FUL-**68 Doncaster Rd-Erection of a first floor side extension above the existing garage. **Granted.**
* **19/00363/FUL**-7, Barnburgh Hall Gardens, Barnburgh-Replacement of original sash timber windows with new uPVC. **Awaiting Decision**
* **19/00626/FUL**-41 North End Drive, Harlington, DN5 7JS-erection of a two storey side extension. **Awaiting Decision.**
* **19/01134/FUL-**7, Fitzwilliam Drive Harlington DN5 7HY-Erection of single storey rear/side extension and replacement of existing flat garage roof with pitched roof.**Awaiting Decision.**
* **19/0120/FUL-Barnburgh Fishing Lakes Ludwell-**Erection of extension to existing garage to form larger ancillary garage to form larger ancillary building(without compliance of condition 6 of planning application **13/01192/FUL)**

**253/06/19. To consider matters as requested by Councillors.*** A resident has contacted the Parish Council regarding a proposed development in the Parish.
* Cemetery grass cutting, the Parish Council has had a number of complaints about the cemetery. All agreed to arrange a meeting with the village caretaker to discuss the matter.

Cllr T Heptinstall and Cllr A Pick and the Clerk to attend. |  |
| **254/06/19. To consider the following new correspondence received and decide** **action where necessary.*** YLCA-Celebrating the 75th Anniversary of VE day 8th May 2020.
* Carnival committee/poster, agenda and minutes.
* YLCA-White Rose newsletter.
* YLCA- Play area training.
* At the YLCA joint annual meeting 13th July 2019.
* YLCA-A Councillor Right to time off work.
* YLCA-South Yorkshire Branch Annual meeting.
* Hs2-Request to meet with the Parish Council to update on progress.
* DMBC-Site Management Survey
* YLCA-Yorkshire day
* YLCA training programme-To consider training course for Cllrs and Clerk. **Approved.**
* Resident –proposed development.
* Invite to meet with the NHS commissioning group, dateCllr can attend 29/7/19 11.30-12.30pm/Clerk to arrange and confirm.
 |  |
| **255/06/19. To propose any minor matters and matters for inclusion on the agenda** **of the next meeting and agree deadline for notifying Clerk of additional items.**None were noted. |  |
| **256/06/19. To confirm the date of the next meeting Wednesday11thJuly 2019.****The Annual meeting of the Parish Council.**Meeting end: -9.15pm |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |