**Barnburgh & Harlington Parish Council**

**Minutes of the Parish Council meeting held on Wednesday 11th April 2018, in the Village Hall, Barnburgh at 7.00pm.**

**Present Councillors**- Cllr T Heptinstall, Cllr G Heptinstall, Cllr Roper, Cllr Pick, Cllr Wright, Cllr Llewellyn.

**Parish Clerk**- J Talbot

**Ward Councillors**-Cllr Ransome.

**Members of the Public**-3

**001/4/18-Chairman’s reminder of the Council’s expectations for the audio or visual recording of the meeting.**

**002/4/18 - Apologies for absence**

 Cllr Richards.

Apologies accepted by the Parish Council.

**003/4/18– Declarations of pecuniary, non-pecuniary, personal and prejudicial interest**.

None were declared.

**004/4/18 -Public participation**

Two members of the church attended the meeting regarding getting a water supply to the church.

A resident attended to raise concerns about a garage in the Parish and the ongoing correspondence with Doncaster Council.

**005/4/18 – Exclusions**

None were noted.

**006/4/18– Previous Meeting**

The minutes of the meeting held on Wednesday 14th March 2018 were agreed as a true record and duly signed by the Chair.

**007/4/18-To receive information on the following ongoing issues matters and agree further action where necessary.**

**1**. **To receive details from the SYP Crime and Incident Report** – **Clerk**

No correspondence received.

**2-To receive an update on information regarding the boundary allocation by DMBC and agree** **action**. **Cllr G Heptinstall-**The representatives from the church confirmed there may be further information on the church records at Doncaster museum.

Ongoing matter, Cllr G Heptinstall to follow up with the solicitor. (The Clerk confirmed all paperwork has been sent to Cllr Ransome)

**3-To receive an update regarding the website and agree any action.Cllr Pick**

Annual report needs adding to the new website.

**4-To receive information on quotes for re-varnishing of the benches in the Parish and consider** **possible funding**. **Cllr T Heptinstall/Clerk.** The Clerk toapply for funding at banks for the estimated cost discussed.

**5-To receive information regarding the school bus route.** The Clerk updated the meeting on the bus route and the freedom of information request regarding the bus route.

Clerk to contact the school about the bus route as there have been many concerns raised by the public. All agreed to add information to the website/face book and the next grapevine to encourage residents to send a complaint about the bus going up Church lane.

**6-To receive an update on the village defibrillators and agree any action.**

The Clerk requested a costing figure for the year end accounts to add to asset list. Cabinets fitted just need to add and register the defibrillators. Unlock code for both is required. Add notice to say not in use until they are registered with the ambulance service. The publicity to be arranged as soon as the defibrillators are set up and registered with the ambulance service.

**7-To receive an update relating the dustbin wagon taking off the render at Hall Street and the correspondence sent to residents**.Cllr Wright updated the meeting, as she is liaising with DMBC on the matter. A week long survey will be carried out to establish the speed and the volume of vehicles that use Hall Street.

**8-To update the meeting on correspondence with HSE (Mad for Mud)**

 DMBC responded to the Parish Council regarding the ongoing matter. They confirmed that an inspection would be taking place. Photographic evidence would be taken.DMBC have confirmed they is not worried about the yard under his operating licence.

Pc to write back to DMBC to request a re inspection un announced.Cllr Pick to take further photos as it changes daily the amount of car etc...Oil is also on the road coming from the yard.Cllr Roper to liaise with DMBC to get further action. All agreed to report on my Doncaster app if further concerns are raised.

**9-To receive an update regarding Hs2**.**Cllr Pick**

Update on the Hs2, from the meeting. No response Cllr Pick has sent an up email saying that the PC is disappointed with the response.

**10- To receive information about the actions on RoSPA inspection and consider the quote for the work that needs carrying out.**

The handles have been removed from the over head rotator unit. Playground Signs now up at the entrance of the recreation ground.

**11- To receive an update relating to the Footpath at the bottom of Mill lane**.

The Chair updates the meeting it will be repaired when they are onsite shortly.

**12-To receive an update regarding the Tour de Yorkshire 2018.Cllr Richards, Cllr G Heptinstall**.

It was confirmed that the Men’s race to come through the parish as well as the ladies race. We have received two bikes and bunting from DMBC. DMBC adding to the highways to ensure health and safety, with rolling road closures in place. School need to carry out a risk assessment for pupils to attend the race. All agreed to add decoration to the green.

**13-To agree budget for flowers for the TdY and agree action.**

The Chair to investigate the flowers for the event and check that the banners are in the village store. Chair to update Clerk.

**008/4/18. Financial Matters**

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| **Payments to be approved** | **Payee** | **CqNo.** | **Amount inc** | **VAT** |
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| Clerks March-Salary  | Clerk  | Bp | £589.84 |  |
| Clerks March-Expenses | Clerk  | Bp | £81.35 |  |
| Gardener March-salary | Gardener | Bp | £300.56 |  |
| PAYE | HMRC | 518 | £11.80 |  |
| Pension Payments | SYPA | 517 | £123.18 |  |
| Water rates/allotments | Yorkshire Water | 519 | £81.66 |  |
| YLCA subscription | YLCA | 520 | £544.00 |  |
| Grounds maintenance | DMBC | BP | £234.00 |  |
| Training GDPR | YLCA | 521 | £15.00 |  |
| Tree cutting /cemetery |  | 522 | £125.00 |  |
| **Carnival Transfer** | **£56.34** |  |  |  |
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| **April total payments** |  |  | **£2,106.39** |  |
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| **Bank Reconciliation** | **Community account** |  |  |  |
| Opening Balance  | £17,450.60 |  |  |  |
| Total Receipts  | £816.34 |  |  |  |
| Total Payments  | £1,569.67 |  |  |  |
|   |   |  |  |  |
| **Closing Balance**  | 16,697.27 |  |  |  |
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| **Account Balances** | **Balance** |  |  |  |
| Community sa | £14,004.62 |  |  |  |
| carnival Account  | £2,361.07 |  |  |
| Current Account  | 16,697.27 |  |
| **Total all accounts**  | **£33,816.29** |  |  |  |
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| **To complete the new bank mandate for local authorities**.To be completed.**To appoint an internal auditor and consider yearend figures**. |
| It was resolved to Appoint last year’s internal auditor, Clerk presented the year end figures.Cllr Richards to check the details of the year end account. |
| **All agreed to add the conifers tree cutting in the cemetery to the next agenda to agree spending for the future.** |

**009/4/18. To consider updating of the gardeners/handyman’s job description.**

All agreed for the Chair and Clerk to meet with the Gardener to discuss the summer work schedule.

**010/4/18. To receive information relating to the new Data Protection regulations/GDPR**

Clerk attending training and will update at the next meeting.

**011/4/18. To receive information relating to the allotments and agree action.**

There has been many enquires about plot 15, however no commitment. All agreed to add to the face book page again.

**012/4/18. To receive information relating to the Cemetery.**

To consider a memorial request.

**Approved.**

The Bench on the green discussed, it has been approved and it can proceed.

**013/4/18. To consider the request by the Church to support funding bids and engage the community and agree action.**

Two representatives attended the meeting regarding getting access to water in the church. Water to the church will cost approximately £13, 000(applying for a grant to fund), once complete a toilet will be added. It is important these facilities are available for the community when in church.

Support from the PC requested, public support required. To add to face book and an engagement form handed out at the meeting.

Discussed was the future of the church and the future plans to facilitate all members of the community. History of the church discussed.

Cllr Ransome suggested Banks wind farm for funding.

Suggested was to post the engagement forms to houses in the area.

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| **014/4/18. To consider and decide upon the following planning applications:*** **18/00736/FUL**-21 Fitzwilliam Drive Harlington Doncaster DN5 7HY-Erection of single storey extension to rear to replace existing, remodelling of front porch as well as other external alterations and extension to existing garage. **No objections.**
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**015/4/18. To receive the following planning decisions/information** – **Clerk**

* **17/03148/FUL-**The uplands, Stable Lane, Barnburgh-Erection of 3 dormer bungalows following demolition of existing dwellings. **Awaiting decision.** Awaiting result of the bat survey

**016/4/18. To consider matters as requested by Councillors.**

* Fly tipping –Cllr Wright, further fly tipping discussed, it has been reported.
* Litter pick hoop requested from Cllr Ransome.

**017/4/18. To consider the following new correspondence received and decide action where necessary.**

* Christmas plus tree maintenance –Chair and Clerk checked prior to the meeting no issues with the branches. No further action inspection carried out.
* Carnival committee /Correspondence discussed regarding purchasing of a new marquee. A representative from the PC will attend the next meeting.
* Barnburgh Surgery- update from the commissioning group.Mexbough surgery will take over.
* Appeal information for the moto service station received from rural Parishes committee.

 **018/4/18. To propose any minor matters and matters for inclusion on the agenda of the next meeting and agree deadline for notifying Clerk of additional items.**

* Telephone box restoration /to be added to the funding bid for banks.
* Wall has fallen over in the cemetery where the tree had fallen over needs repairing, to add to the next agenda.

**019/4/18. To confirm the date of the next meeting as Wednesday 9th May 7.00 pm.**

The Annual meeting of the Parish Council.